The Parliament of the Republic of Latvia

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Text consolidated by Tulkošanas un terminoloģijas centrs (Translation and Terminology Centre) with amending laws of:

21 February 2002;
26 September 2002.

If a whole or part of a section has been amended, the date of the amending law appears in square brackets at the end of the section. If a whole section, paragraph or clause has been deleted, the date of the deletion appears in square brackets beside the deleted section, paragraph or clause.

The Saeima \(^1\) has adopted

and the President has proclaimed the following Law:

**Population Register Law**

**Chapter I**
**General Provisions**

**Section 1.**

The purpose of this Law is to prescribe how the unified system of population registration shall function – the Population Register (hereinafter – Register) and how the Office of Citizenship and Migration Affairs (hereinafter – Office) will be provided with the information to be included in the Register and how the information which is in the Register shall be used.

**Section 2.**

(1) Within the scope of their competence, the Office and foreign diplomatic and consular representations of Latvia shall be responsible for the inclusion of information in the Register.

(2) The utilisation and maintenance of the Register shall be managed and ensured by the Office.

**Section 3.**

The main task of the Register shall be to ensure the records of Latvian citizens, Latvian non-citizens, as well as of aliens, stateless persons and refugees who have received residence permits in Latvia in accordance with the procedures specified in the Law, by including and updating information in the Register regarding such persons.

\(^1\) The Parliament of the Republic of Latvia
Section 4.

(1) An initial registration document shall be completed prior to the inclusion of information in the Register.
(2) Updating of the information is the amendment of the information included in the Register by specifying the date, legal basis for making the amendments and the number, date of issue, issuing country and issuing authority of the document attesting to such amendments.

Chapter II
Registration of Persons

Section 5.

(1) An individual personal identity number shall be allocated to a person upon inclusion of information in the Register regarding this person.
(2) Only the Office shall allocate a personal identity number. This shall be permanent, except in cases where the date of birth of a person is being corrected or the person has been adopted.

[21 February 2002]

Section 6.

The document on the basis of which information regarding a person is included in the Register shall be a standard-type initial registration form approved by the Head of the Office and completed by an employee of the Office or General Registry Office of a local government. The procedures for completing the initial registration forms shall be determined by the joint instruction of the Minister for the Interior and Minister for Justice.

[20 February 1997]

Section 7.

(1) Information regarding a person shall be included in the Register by the Office division in the territory in which the person has declared his or her place of residence.
(2) If a person does not have a declared place of residence in Latvia, that information shall be included in the Register by that Office division in whichever territory of Latvia the place of residence of a person has been indicated.
(3) Information regarding convicted persons who have no registered place of residence shall be included in the Register by the Office division in whichever territory the penitentiary is located.
(4) A diplomatic or consular representation of Latvia has the right to include information in the Register regarding a newborn child of a citizen or non-citizen of Latvia who resides abroad for a period exceeding two months.

[21 February 2002]

Section 8.

(1) An employee including information regarding a person in the Register has the duty to check the compliance of such information with the supporting documents, which have legal force in Latvia.
(2) A person providing information shall certify the accuracy of the information provided in the initial registration form with his or her signature.
(3) The legal representative of such person shall certify the accuracy of the information in relation to a person younger than 16 years, including a person under trusteeship or guardianship.

Section 9.

Information in the Register shall be recorded in Latvian, except the given name, surname and address of foreigners, stateless persons and refugees which shall be recorded in Latin orthography in compliance with the issued foreign travelling documents.

Chapter III

Information to be Included in the Register

Section 10.

(1) The Register shall contain the following information regarding a person:
   1) personal identity number;
   2) given name (names);
   3) surname;
   4) family surname;
   41) historical form of the family surname or the original form of a personal name of another language in Latin transliteration, if the person wishes it to be so and is able to certify this form by documentary evidence;
   5) date and time of birth;
   6) place of birth;
   7) gender;
   8) nationality and type thereof;
   9) ethnicity;
   10) address of the declared place of residence, registered or specified by the person in Latvia;
   11) address of the place of residence abroad;
   12) information regarding the passport or an identity card, which has been issued in accordance with the procedures specified in regulatory enactments as a document replacing the passport:
      a) type of the document,
      b) number and series,
      c) date of issue,
      d) issuing country and issuing authority,
      e) expiry date;
   13) information regarding the birth registration:
      a) number of the entry of the birth register,
      b) place and country of the birth registration,
      c) date of the birth registration;
   14) information regarding the birth certificate:
      a) number and series,
      b) date of issue,
      c) issuing country and issuing authority,
15) information regarding the residence permit in Latvia:
   a) type,
   b) number,
   c) date of issue,
   d) expiry date,
   e) issuing authority;
16) date on which a person arrived in Latvia and the country from which the person arrived, if the person is not a citizen or non-citizen of Latvia;
17) information regarding marital status:
   a) single,
   b) married,
   c) divorced,
   d) widowed person;
18) information regarding the former (most recent) spouse;
19) information regarding registration, divorce or annulment of a marriage:
   a) number of the entry of the marriage registration,
   b) place and country where the marriage was registered, divorced or annulled,
   c) date on which the marriage was registered, divorced or annulled;
20) information regarding a document certifying the registration, divorce or annulment of a marriage:
   a) number and series of the marriage certificate or divorce certificate or the number of the civil case regarding the divorce or annulment of the marriage,
   b) date of issue of the marriage certificate or divorce certificate, the date and place of adoption of the court adjudication regarding divorce or annulment of the marriage, and
   c) the issuing country and issuing authority of the marriage certificate or divorce certificate, of the court adjudication regarding divorce or annulment of the marriage;
21) information regarding children up to 16 years of age;
22) information regarding the father and mother;
23) information regarding a declaration that the person lacks capacity to act on his own behalf or a declaration thereof with respect to possessing the capacity to act:
   a) number of the civil case,
   b) date and place of the adoption of the court adjudication,
   c) date of coming into force of the court adjudication
24) information regarding the exit from Latvia for permanent residence in a foreign country:
   a) date of exit,
   b) country to which the person is emigrating, and
   c) type, number, issuing country, place and date of issue, expiry date of the document with which the person exits;
25) information regarding being absent without information as to whereabouts:
   a) the civil case number regarding establishment of the fact that the person is absent without information as to his or her whereabouts,
   b) date and place of adoption of the court adjudication,
   c) the country that issued the court adjudication,
   d) name of the court which has adopted the adjudication, and
   e) date of coming into effect of the court adjudication;
26) information regarding expulsion from Latvia:
   a) number of the expulsion order,
b) date of issue of the expulsion order,

c) date until which the entry restriction remains in force,

d) issuing authority,

e) country to which the person is expelled, and

f) type, number, issuing country, place and date of issue, expiry date of the
document on the basis of which the person has been expelled;

27) information regarding death of the person:

a) date and time of death, and

b) place of death;

28) information regarding the registration of the death:

a) entry number in the Death Register,

b) the institution which registered the death and the country of death, and

c) date of registration of the death;

29) information regarding a document certifying a person’s death:

a) the number of the death certificate, the number of the civil case regarding
the declaration of the missing person as deceased, number of the civil case regarding
establishment of the fact on the death registration or the number of the civil case
regarding the establishment of the fact of the death of a person,

b) the date of issue of the death certificate, the date of adoption of the court
adjudication regarding the declaration of a person as deceased, and

c) the issuing country and issuing authority of the death certificate or court
adjudication;

30) information regarding the permission or prohibition of a person to utilise the body,
tissue and organs thereof after death;

31) information regarding establishment or termination of guardianship or trusteeship:

a) the issuing authority and the date of adoption of the adjudication upon
which guardianship or trusteeship of a person has been established or terminated,

b) the date of coming into effect of the adjudication upon which guardianship
or trusteeship was established;

32) information regarding the guardians or trustees of the person:

a) personal identity number,

b) given name (names),

c) surname,

d) sex,

e) date of birth,

f) ethnicity,

g) nationality and type thereof, and

h) date of death.

(2) The nationality referred to in this Law shall be the person’s association with the country,
which has issued or will issue to the person, in accordance with the procedures specified by
law, a passport or substitute document thereof. The types of nationality within the meaning of
this Law shall be:

1) citizen;

2) non-citizen;

3) stateless person; and

4) refugee.

(3) The following information regarding the father and mother, recent spouse and children by
16 years of age of a person shall be included in the Register:

1) personal identity number;

2) given name (names);
3) surname;
4) the historical form of the family surname or the original form of a personal name of another language in the transliteration of the Latin alphabet, if the person wishes so and is able to certify this form with documentary evidence;
5) sex;
6) date of birth;
7) ethnicity;
8) nationality and type thereof;
9) date of death.

[21 February 2002]

Section 11.

(1) If the parents of a newborn child have a different nationality, the information regarding the nationality of the child shall be included in the Register in accordance with the Law on Citizenship.

(2) In cases that are not regulated by the Law on Citizenship and other laws, the information regarding the nationality of a newborn child shall be included in the Register, taking into account the following conditions:

1) if, at the moment of the birth of the child one of the parents of the child is a non-citizen of Latvia, but the other – an alien, the information regarding the nationality of the child shall be included in the Register in accordance with the mutual agreement of the parents of the child;

2) if at the moment of the birth of the child one of the parents of the child is a non-citizen of Latvia, but the other – a stateless person, or is unknown, the nationality of the child in the Register shall be a non-citizen of Latvia; and

3) if at the moment of the birth of the child, both parents are aliens, information regarding the nationality of the child shall be included into the Register in accordance with a mutual agreement of the parents of the child.

(3) If the parents mutually agree upon a foreign state nationality of a child they must submit a document attesting to the nationality of the child.

Section 12.

The Register shall not contain the following information regarding a person:

1) race or skin colour;
2) religious beliefs or belonging to some denomination;
3) political conviction, affiliation with some political party or movement, as well as information regarding political opinions;
4) sexual inclination (orientation, preference) or disease; and
5) other information provided for in Section 10 of this Law.

Section 13.

If any of the information included in the Register has been amended the new information must be entered without destroying the previous information.
Section 14.

In the case of a person’s death, being absent without information as to his or her whereabouts, emigration for permanent residence in a foreign country or expulsion, the information included in the Register regarding this person shall be preserved. [21 February 2002]

Chapter IV.
Rights and Duties of Providers and Users of Information

Section 15.

(1) The duty of the persons referred to in Section 3 of this Law shall be to provide the Office with information regarding the person for inclusion in the Register. The legal representatives of the relevant persons shall provide information regarding persons who are under the age of 16 or subject to guardianship or trusteeship to the Office.

(2) If a person who has Latvian nationality resides outside Latvia for a period exceeding six months, the person has a duty to notify the Office of the address of the place of residence thereof in the foreign country, as well as of other changes in the information included in the Register regarding himself or herself, his or her children who are under the age of 16 and regarding persons who are subject to the guardianship or trusteeship thereof (through the diplomatic or consular representation of Latvia), if these changes have been made in foreign institutions.

(3) Information regarding newborn, stillborn children and children who have died at birth, which complies with the requirements of Paragraph one of this Section, shall be provided within a period of two months after the birth of the child. [21 February 2002]

Section 16.

(1) When updating the information included in the Register, in accordance with the procedures prescribed by the Cabinet, information for the Office shall be provided by:

1) institutions implementing State authority and administration;
2) local authorities and institutions thereof;
3) the court;
4) persons who have Latvian nationality and who reside outside Latvia for a period exceeding six months (through the diplomatic or consular representation of Latvia);
5) persons regarding whom information has been included in the Register, if information relating to their former spouse, children, father or mother has not been included in the Register;
6) Latvian citizens who are changing their nationality; and
7) Latvian non-citizens who acquire citizenship of another country (except Latvia).

(2) Providers of information shall be responsible for the timely provision of information to the Office and for the compliance of such information with the documents certifying thereof.

(3) If the providers of the information are subscribers of the State-level data transmission network, they shall also, in addition, update the information in the Register by utilising the State-level transmission network.
(4) The Office shall ensure supervision of the updating of information, as well as the methodological supervision of the providers of information referred to in Clauses 1, 2 and 3 of this Section.

[21 February 2002]

Section 17.

The Office shall issue the information included in the Register, in accordance with the procedures prescribed by the Cabinet.

Section 18.

(1) A person is entitled to annually request and receive free of charge the information regarding himself or herself or his or her children who are under 16 years of age from the Register.
(2) The legal representatives of persons who are under guardianship or trusteeship are entitled to request and receive free of charge Information of the Register regarding the persons who are under their guardianship or trusteeship once per calendar year.
(3) A state fee shall be collected from a person in accordance with the procedures of the Cabinet for any subsequent requests by the person.

Section 19.

Natural and legal persons may receive the information of the Register regarding another based on a reasoned submission.

Section 20.

If a registered person detects a mistake or the inclusion of information that has been prohibited by this Law in the information included in the Register regarding himself or herself, his or her children who are under 16 years of age, as well as regarding persons who are under the guardianship or trusteeship thereof, such a person has the right to request that the mistake be corrected and the prohibited information excluded from the Register.

Section 21.

Institutions, undertakings (companies) and organisations, as well as natural persons have the right to receive statistical information from the Register. The Office may also provide other information of a general character, which does not allow the identification of a particular person.

Section 22.

State authorities and administration institutions, local governments and their institutions, organisations and companies to which State administration functions have been delegated, as well as the Court and the Office of the Prosecutor have the right to receive the information referred to in Section 10 of this Law from the Register within the scope of the competence of the referred to institutions.
Section 23.

The Office shall, in accordance with the international agreements entered into by the Republic of Latvia or in special cases where such agreements have not been entered into – in accordance with the procedures mutually co-ordinated by the Foreign Minister and Minister of the Interior, provide the information included in the Register to foreign governments, as well as international governmental organisations and non-governmental organisations.

Transitional Provisions

With the coming into force of this Law, the Law On Population Register (Latvijas Republikas Augstākās Padomes un Valdības Ziņotājs, No. 2/3, 46/47/48 ; Latvijas Republikas Saeimas un Ministru Kabineta Ziņotājs, No. 4, 1997), is repealed.

This Law has been adopted by the Saeima on 27 August 1998.

President
G. Ulmanis

Rīga, 10 September 1998